

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 12 May 2017



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Finance & Performance Scrutiny**

To be confirmed by Annual Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 22 MAY 2017** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

FINANCE & PERFORMANCE SCRUTINY - 22 MAY 2017

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
To confirm the minutes of the meeting held on 3 April 2017.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 10.
6. CUSTOMER SERVICES - 12 MONTH PROGRESS UPDATE (Pages 3 - 14)
This report is presented on the request of Finance & Performance Scrutiny for an update on performance within customer services.
7. REVENUE & CAPITAL OUTTURN (To Follow)
8. SUNDRY DEBTS QUARTER 4 2016/17 (Pages 15 - 18)
To inform members of the position on sundry debts as at 31 March 2017.
9. TREASURY MANAGEMENT QUARTER 4 2016/17 (Pages 19 - 24)
To inform members of the council's treasury management activity in the fourth quarter of 2016/17.
10. FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 25 - 28)
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
As raised under item 3.